

Temporary Accommodation (TA) Portfolio Action Plan 2024

Type	Nature of provision: existing or additional	Action	Lead	Milestones	Finish date
High Street & Pembury Rd, Tonbridge	Existing provision, Council owned TA	Secure Management for provision	Housing Improvement Manager	Preferred approach developed	Dec-23
			Housing Improvement Manager	Management resource contracted	Mar-24
Modular option	Future additional				Mar-24
		Consider any suitable sites - TMBC owned	Housing Strategy and Enabling Manager	Internal Planning Advice	Dec-23
			Housing Strategy and Enabling Manager	Legal position confirmed	Jan-24
			Housing Strategy and Enabling Manager	Member approval to carry out expressions of interest exercise	Mar-24
		Carry out due diligence investigations for this option	Housing Strategy and Enabling Manager	Summary of soft market testing to date/update figures and company positions	Mar-24
		Full option appraisal to establish costs and feasibility if suitable site identified following steps in the Implementation plan of Appendix 5 in Altair's Sustainable TA delivery options report.	Housing Strategy and Enabling Manager		Oct-24
Private sector leasing	Future additional	Research options to lease homes for the provision of TA from private landlords; including through a letting agency	Housing Strategy and Enabling Manager	Explore option to provide a lettings agency offer to secure TA	May - June 2024
		Develop pilot leasing approach and offer	Housing Strategy and Enabling Manager		July - Sept 2024
		Engage with local landlords with properties in the area to explore possible leasing arrangements for TA provision, pilot period for offer.	Housing Strategy and Enabling Manager		Oct 2024 - Sept 2025
Partnership working with Registered Providers	Existing and future additional	Continue to engage with Clarion about options to extend TA provision	Head of Housing and Health	Written agreement on current arrangement and numbers	Mar-24
			Head of Housing and Health	Full review of leasing option	Jul-24
		Contact other stock holding Registered Providers to explore ways to provide existing stock as TA	Housing Strategy and Enabling Manager		Mar-24
Review existing TA charging policy	Existing and future revenue costs	Joint review by housing and finance. Report into MT and seek Member approval for any changes to approach.	Benefits & Welfare Manager		Mar-24
Identify and build upon finance resource	Future additional	Consider finance options and associated actions for TA delivery option actions in this plan as they progress	Director of Planning, Housing and Environmental Health		Ongoing
Re-purpose existing stock	Future additional	Engage with housing providers to identify any existing housing provision that could be re-purposed for TA, e.g. sheltered accommodation schemes. Consider any possible stock as appropriate.	Housing Strategy and Enabling Manager		Mar-24
		Monitor voids within sheltered schemes with RP partners	Housing Strategy and Enabling Manager		Ongoing
Nightly paid private provision	Existing	Procurement exercise for nightly paid provision, possibly through competitive procurement approach.	Housing Improvement Manager		Dec-24

Action Plan to be monitored via monthly meetings of Housing Portfolio OSG